2021/2022 Colorado Women’s Chamber of Commerce – Young Professional Board Application

**Prospective Board Members:**

***Please complete pages 1-3 to apply for YP Board Service in 2022. Applications are due by Friday, October 1st. Completed applications should be emailed to Leah Caputo, Program Manager, at lcaputo@cwcc.org.***

Name:

Email:

Phone:

Company:

Title:

Industry:

Primary Job Function (e.g. communications, project management, business development):

***Short Answer Questions -***

How did you hear about the Colorado Women’s Chamber of Commerce’s Young Professional’s Advisory Board?

The CWCC’s mission is to provide women opportunities that better our community and economy, help women grow their businesses and careers, and ultimately, find success in work and life. What aspects of the CWCC mission resonate most with you?

The YP board creates and supports programming for the CWCC to engage, motivate, and develop young professionals within our community. What skills and strengths can you leverage to help support this work?

What other organizations or volunteering are you currently involved in? If applicable, what types of projects have you worked on in this capacity?

What do you want us to know about you that is unique? What is something you accomplished that people didn’t expect?

In addition to supporting the CWCC, the YP board provides networking and leadership development opportunities to its members. What skills or professional experience are you hoping to gain during your board service? How does this relate to your long-term professional/personal goals?

***YP Board Expectations –***

An expectation of the Young Professional’s Advisory Board is to fundraise on behalf of the Colorado Women’s Chamber of Commerce, primarily through membership recruitment, event sponsorships, and ticket sales, as part of a $500 give-or-get requirement. Are you able to meet this expectation? If no, please provide a short explanation.

Yes OR No

As a member of the Young Professional’s Advisory Board, you will be expected to promote YP and Chamber events through your professional and social networks in order to assist with achieving the Board’s programming goals. Are you able to meet this expectation? If no, please provide a short explanation.

Yes OR No

General YP Board meetings are scheduled in-person for the second Tuesday of each month from 4:00 to 6:00 pm (locations vary) and monthly committee calls are 30 to 60 minutes per month. In addition, members should expect to volunteer 1 to 2 additional hours completing assigned tasks. Are you able to meet this expectation? If no, please provide a short explanation.

Yes OR No

***Committee Preferences –***

* Events Committee: Responsible for organizing quarterly YP programming/events hosted by the CWCC, including identifying event topics and content, confirming speakers and sponsors, developing promotional materials, coordinating event volunteers, etc.
* Special Projects Committee: Responsible for supporting the YP board’s additional projects, including the YP mentorship program and silver linings blog, as well as leading the YP board’s diversity, equity, and inclusion efforts.
* Engagement Committee: Responsible for YP outreach and engagement efforts, including coordinating internal YP board events/socials, contacting new CWCC members, and developing relationships with community partners and other YP groups.

What committees, in order, would you like to participate on? Number 1 – 3, with your first choice being number 1.

\_\_\_ Events

\_\_\_ Special Projects

\_\_\_ Engagement

***Notes & Final Questions –***

Applications will be reviewed following the deadline. Select applicants will be asked to join the board for in-person interviews on Tuesday, November 9th from 4 to 5:30 pm during the monthly general board meeting. Finalists will be notified by Friday, November 19th (the first meeting of the new board is in December).

Are you comfortable and available to attend an in-person interview on 11/9/21? The meeting will follow all recommended CDC COVID-19 guidelines. If no, the YP board is happy to accommodate virtual options as needed.

Yes OR No

**Thank you for your interest in serving on the 2022 YP Board!**